REQUISITION AND ISSUE SLIP

Entity Name : RIZAL TECHNOLOGICAL UNIVERSITY **Fund Cluster : _____**

Division : _____ Office : _____	Responsibility Center Code : _____ RIS No. : _____

Requisition				***Stock Available?***		***Issue***	
Stock No.	Unit	Description	Quantity	Yes	No	Quantity	Remarks

Purpose:

	Requested by:	**Approved by:**	**Issued by:**	**Received by:**
Signature :				
Printed Name :		**DR. MARIA ISABEL D. DIZON**		
Designation :		**CHIEF ADMIN OFFICER**		
Date :				

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REQUISITION AND ISSUE SLIP

Entity Name : RIZAL TECHNOLOGICAL UNIVERSITY **Fund Cluster : _____**

Division : _____ Office : _____	Responsibility Center Code : _____ RIS No. : _____

Requisition				***Stock Available?***		***Issue***	
Stock No.	Unit	Description	Quantity	Yes	No	Quantity	Remarks

Purpose:

	Requested by:	**Approved by:**	**Issued by:**	**Received by:**
Signature :				
Printed Name :		**DR. MARIA ISABEL D. DIZON**		
Designation :		**CHIEF ADMIN OFFICER**		
Date :				